

# COMPREHENSIVE CUSTOMS MANAGEMENT GUIDE FOR CULTURAL GOODS

BY FORTIUS FINE ART STORAGE & LOGISTICS

This guide covers all aspects of customs management, from preliminary assessment to post-transport archiving. It includes detailed sections on licenses and permits, transport planning, and contingency management, ensuring maximum compliance and security.

## Preliminary Assessment

- Identify the type, origin, and value of the object.
- Determine if the object is subject to specific restrictions (national treasure, export restrictions).
- Determine the customs status of the object and the country of origin:
  - Under customs control
  - In free circulation
  - Originating from the EU or outside the EU
  - Accurately determine the country of origin for imports and archaeological goods.

## Complete Documentation

- Gather supporting documents (provenance, authenticity, invoices).
- Obtain an inspection report from the freight forwarder or a condition report from an expert (especially for loans).
- Secure the necessary certificates (e.g., CITES certificates).

## Licenses and Permits

- Apply for specific export/import licenses.
- Ensure compliance with EU and international regulations.

## Transport Planning

- Choose an appropriate mode of transport (air, sea, land).
- Arrange secure and suitable packaging for the object.
- Organize transport with reliable and experienced partners.

## Insurance and Security

- Obtain insurance covering the total value of the object.
- Implement additional security measures if necessary.

## Customs Management

- Prepare customs declarations.
- Plan for customs inspections and possible security checks.

## Tracking and Communication

- Set up a real-time tracking system.
- Maintain constant communication with all involved parties.

## Reception and Inspection

- Prepare a condition report upon arrival.
- Confirm delivery with the appropriate documentation.

## Contingency Management

- Have a plan for delays, damages, or customs issues.
- Prepare emergency contacts and resolution procedures.

## Post-Transport Archiving

- Retain all evidence and documents related to the transport.
- Conduct a debriefing to evaluate the process and make future improvements.



FORTIUS.LU

## Would you like assistance with the customs management of your cultural goods?

Contact our team and let's schedule a call to precisely define your support needs. Our team is here to listen and transform your logistical challenges into successes.



FORTIUS

Fine Art Storage & Logistics